

ACADEMIC RENEWAL PETITION FORM

08/01/08

Last Name	First	Middle	Last 4 of SSN/EMPLID
Street Address	City	State	Zip
Telephone		Former Name(s)	

As per 5.7.0.5 of the Virginia Community College System Policy Manual, I believe that I meet the following eligibility requirements for “Academic Renewal” and hereby petition to have my cumulative grade point average (GPA) adjusted accordingly:

- 1) I have been separated from the college for (at least) 5 years from _____ to _____, and
term/year term/year
- 2) I have earned (at least) a 2.5 grade point average for the first twelve credits completed after re-enrolling from my 5-year separation.

I understand that in receiving an Academic Renewal adjustment to my cumulative GPA:

- an Academic Renewal adjustment may be granted only one time;
- once granted by the college, Academic Renewal cannot be revoked;
- although my cumulative GPA will be adjusted in future terms, all of my previously earned grades will still be shown on my permanent record;
- any course credit with a grade of “D” earned during the Academic Renewal adjustment period will not count toward future graduation requirements;
- an “Academic Renewal” notation will be made on my permanent record; and
- the granting of Academic Renewal does not affect any previous academic, financial, or administrative determination made by the college.

_____ _____
 Student Signature Date

Office Use Only

Approved: Yes No

If not approved the reason why: _____

Date: _____ **Registrar Signature:** _____