

Human Services Advocate

Certificate

Program Coordinator: Winona Fleenor • wfleenor@vhcc.edu • 276-739-2493

Length: Two semesters (one year)

Purpose: The certificate program in Human Services Advocate is designed to prepare persons for entry into careers which emphasize human relations skills, typically performed in a person-to-person relationship.

Occupational Objectives: Students who complete the program may enter the labor market in jobs which lead to a variety of positions, such as:

- Therapeutic Assistant
- Social Services Liaison
- Case Management Aide
- Client Advocate
- Social Services Para-professional
- Child Care Assistant

Admission Requirements: A student eligible for admission to the college can normally be considered for admission to the Human Services Advocate curriculum. Proficiency in high school English and mathematics is required. Direct enrollment guidelines using either multiple measures or informed placement will determine a student's placement into college-level English and mathematics courses.

Criminal background or DSS record check may prevent you from participating in a Coordinated Internship, Experiential Learning project, or from obtaining employment in this field.

Program Requirements: Approximately three-fourths of the courses will be a core curriculum which is basic for all human services, i.e., general education, occupational-technical, and human relations skills. The remaining courses, along with the coordinated internship, are designed to give the student specialized training for the particular career area which he/she has chosen. Upon completion of the two-semester program, the student will be awarded a Certificate in Human Services Advocate.

| Course Number | Course Title | Lecture Hours | Lab Hours | Credits |
|--|--|---------------|-----------|-----------|
| First Semester (Fall) | | | | |
| ENG 111 | College Composition I | 3 | 0 | 3 |
| SDV 101 | Orientation to College Success | 1 | 0 | 1 |
| SOC 200 | Principles of Sociology ¹ | 3 | 0 | 3 |
| ITE 119 or ITE 152 | Information Literacy or Introduction to Digital and Information Literacy and Computer Applications | 3 | 0 | 3 |
| HMS 100 | Intro. to Human Services | 3 | 0 | 3 |
| PSY 120 | Human Relations | 3 | 0 | 3 |
| Total | | 16 | 0 | 16 |
| Second Semester (Spring) | | | | |
| ENG 112 | College Composition II | 3 | 0 | 3 |
| MTH 155 | Statistical Reasoning | 3 | 0 | 3 |
| PBS 265 | Interviewing ² | 3 | 0 | 3 |
| HLT 110 | Concepts of Personal and Community Health | 3 | 0 | 3 |
| EEE or HMS 290 | Degree Related Elective or Coordinated Internship ³ | 3 | 0 | 3 |
| Total | | 15 | 0 | 15 |
| Total Minimum Credits for Certificate | | | | 31 |

Footnotes:

¹Students may substitute PSY 200.

²Students may substitute PBS 266 Group Leadership for this course.

³Students may take any HMS course to meet this requirement or participate in a Coordinated Internship. HMS 290 may be taken after satisfactory completion of the first semester with Faculty Curriculum Advisor approval.

American Sign Language

Career Studies Certificate

Program Coordinator: Barbara Manuel • bmanuel@vhcc.edu • 276-739-2432

Length: Variable for part-time Continuing Education students. All of the courses in this Career Studies Certificate program will not be offered in a single semester. Students should note the pre-requisites for ASL 102, ASL 201, and ASL 202 and meet with an advisor to plan accordingly.

| Course Number | Course Title | Lecture Hours | Lab Hours | Credits |
|---------------|---|---------------|-----------|-----------|
| ASL 101 | American Sign Language I | 4 | 0 | 4 |
| ASL 102 | American Sign Language II ¹ | 4 | 0 | 4 |
| ASL 125 | History & Culture of the Deaf Community I | 3 | 0 | 3 |
| ASL 201 | American Sign Language III ² | 3 | 0 | 3 |
| ASL 202 | American Sign Language IV ³ | 3 | 0 | 3 |
| INT 130 | Interpreting: An Introduction to the Profession | 3 | 0 | 3 |
| Total | | 20 | 0 | 20 |

¹ Pre-requisite for ASL 102 is ASL 101

² Pre-requisite for ASL 201 is ASL 102

³ Pre-requisite for ASL 202 is ASL 201

This program introduces American Sign Language (ASL) and provides basic skills for working with the Deaf or Hard-of Hearing.