

Virginia Highlands Community College Organizational Chart

**President**  
00022

General Administration Supervisor/  
Coordinator I 00004

Public Relations Marketing  
Specialist III 00067

**Vice-President of Financial and Administrative Services**  
FA021

Administrative & Office Specialist III 00028

**Financial Services Manager II** 00023

Financial Services Specialist I 00015

Procurement Officer I 00037

Administrative & Office Specialist III 00020

Administrative & Office Specialist III 00033

Administrative & Office Specialist III 00050

Bookstore Manager (Contract)

**Trades Manager I** 00011

Trades Technician III 00034

Trades Technician III 00043

Trades Technician II 00013

Trades Technician II 00066

Housekeeping & Apparel Services Worker I 00035

Housekeeping & Apparel Services Worker I 00078

Housekeeping & Apparel Services Worker I 00079

**Human Resource Manager I** 00002

Administrative & Office Specialist III 00051

Administrative & Office Specialist II 00072

**Security Manager I** 00040

**Vice-President of Instruction and Student Services**  
FA002

**Dean of Student Services and Enrollment Management** FA027

Education Coordinator II 00007

Education Support Specialist II 00012

Education Support Specialist II 00025

Education Support Specialist I R0063

Administrative & Office Specialist III 00064

Education Support Specialist III R0079

Education Support Specialist III R0080

Education Support Specialist III R0081

Professional Counselor FA031

Coordinator of Counseling FA053

Administrative & Office Specialist III 00024

**Director of Project EXCEL** GA092

Administrative Office Specialist II R0069

Professional Counselor GA006

Professional Counselor GA026

**Coordinator of Upward Bound/Talent Search** GA090

Education Support Specialist II R0057

Education Support Specialist II R0075

Education Support Specialist III R0058

Education Support Specialist III R0091

**Director of Institutional Research** FA054

**Institutional Effectiveness Administrative Officer** FA081

**Vice-President of Instruction and Student Services**  
FA002

**Dean of Arts and Sciences** FA003

Administrative & Office Specialist III 00006

**Dean of Nursing & Allied Health** FA045

Administrative & Office Specialist III 00036

**Coordinator of Library Services** FA008

**Information Technology Specialist II** 00045

Information Technology Specialist I 00063

Information Technology Specialist I 00070

Information Technology Specialist I 00076

Information Technology Specialist II 00021

**Director of Distance & Distributed Learning - VHCC/WCC** 288FA122

Library Specialist I 00005

**Dean of Professional and Technical Studies** FA083

Education Support Specialist III 00073

**Vice-President of Institutional Advancement**  
FA035

Administrative & Office Specialist III 00027

Policy & Planning Specialist I 00068

**Dean of Workforce Training & Continuing Education**  
FA037

Administrative & Office Specialist III 00019

Administrative Officer Workforce Development GA087

Media Specialist III (also reports to VP of Institutional Advancement) 00074

Administrative Officer SBDC GA073

Administrative & Office Specialist II - SBDC R0062

**President's Advisory Council Member**  
(also includes Presidents of Faculty Senate, CSSA & SGA)