

Business Administration
Associate of Arts & Sciences Degree

Program Coordinator:

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Program Purpose: Designed for persons who plan to transfer to a four-year college or university to complete a baccalaureate degree program in a business area. Transfer objectives include: Business Administration, Finance, Accounting, Public Administration, Management, Banking, Marketing, Economics, Human Resource Management.

First Semester (Fall)		
ENG 111	College Composition I	3
MTH 161	Precalculus I ¹	3
ACC 211	Principles of Accounting I	4
CST 100	Principles of Public Speaking	3
SDV 101	Orientation to College Success	1
PED	Physical Education	1
Total Credits		15
Second Semester (Spring)		
ENG 112	College Composition II	3
MTH 245	Statistics I ¹	3
ACC 212	Principles of Accounting II	4
ITE 115 or 119	Intro to Computer Apps & Concepts or Information Literacy ²	3
PSY 200	Principles of Psychology ⁶	3
Total Credits		16
Third Semester (Fall)		
HIS 101 or 121	History of Western Civilization I or United States History I ³	3
ECO 201	Principles of Economics I	3
REL 230	Religions of the World ⁴	3
SCI	BIO 101 or CHM 111 ⁵	4
BUS 241	Business Law I ⁶	3
Total Credits		16
Fourth Semester (Spring)		
HIS 102 or 122	History of Western Civilization II or United States History II ³	3
ECO 202	Principles of Economics II	3
ENG 241	Survey of American Literature I ⁴	3
SCI	BIO 102 or CHM 112 ⁵	4
SDV 106	Preparation for Employment	1
Total Credits		14

Total minimum credits for AA&S Degree

61

¹ Students should check math requirements of the transfer college to determine the proper courses at VHCC. Math transfer course must be MTH 163 or higher.

² Students transferring to Old Dominion University must take ITE 119.

³ Students should check the social science requirements of the transfer college to determine the proper courses at VHCC.

⁴ Students should check the humanities/fine arts requirements of the transfer college to determine the proper courses at VHCC.

⁵ Students should check the natural science requirements of the transfer college to determine the proper courses at VHCC.

⁶ Students should check the general education electives of the transfer college to determine the proper courses at VHCC. Consultation with an advisor is advised.



Students who complete ITE 115 or ITE 119 are eligible to test for Microsoft Office Specialist (MOS) Word 2016 & Powerpoint 2016 Certification.