

Human Services Advocate Certificate

Program Coordinator:

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Program Purpose: This program is designed for entry into careers which emphasize human relations skills, typically performed in a person-to-person relationship. It provides the foundation for careers as a Therapeutic Assistant, Social Services Liaison, Case Management Aide, Client Advocate, Social Services Para-professional, or Child Care Assistant.

First Semester (Fall)		
ENG 111	College Composition I	3
SDV 101	Orientation to College Success	1
SOC 200 or PSY 200	Principles of Sociology or Principles of Psychology	3
AST 114	Keyboarding for Information Processing ¹	2
HMS 100	Intro. To Human Services	3
PSY 120	Human Relations	3
Total Credits		15
Second Semester (Spring)		
ENG 112	College Composition II	3
MTH 155	Statistical Reasoning	3
PBS 265 or PBS 266	Interviewing or Leadership	3
HLT 110	Concepts of Personal and Community Health	3
ITE 115	Intro. To Computer Applications and Concepts	3
HMS 197 or PSY 235	Co-op Education or Child Psychology	3
Total Credits		18
Total minimum credits for Certificate		33

¹ Students who pass the Keyboarding Exemption Test will be granted credit for this course. Testing date is published in the class schedule.



Students who complete ITE 115 or ITE 119 are eligible to test for Microsoft Office Specialist (MOS) Word 2016 & Powerpoint 2016 Certification.