



# Satisfactory Academic Progress Plan

Federal regulations require that a student receiving financial aid make satisfactory academic progress in accordance with the standards set by the college and federal government. Students who fail to meet SAP standards can appeal the financial aid suspension. Please complete the enclosed appeal form and student statement. When completed, you will need to make an appointment with your Academic Counselor for counseling and to create an individual Academic Progress Plan.

**Student** \_\_\_\_\_

**Student ID** \_\_\_\_\_

**Major** \_\_\_\_\_

VCCS Satisfactory Academic Progress Policy states that students on probation must meet the requirements of the VCCS SAP Policy **OR** the requirements of the Academic Progress Plan approved by the VHCC Financial Aid Office.

\_\_\_\_\_ 150%  
Financial Aid will only pay for classes required to graduate.  
\_\_\_\_\_ 67%  
Has not completed at least 67% of enrolled courses.  
\_\_\_\_\_ GPA  
Does not meet required 2.0 GPA.

## SAP Requirements: (Process for an appeal)

- 1) Students must take this form and meet with an Academic Counselor, who will provide a listing of classes needed to complete program of study. (Counselors are located in ISC 133)
- 2) Student returns information to the Financial Aid Office, who determines if student is placed on probation with an approved Academic Progress Plan.

\_\_\_\_\_  
VHCC Academic Counselor

\_\_\_\_\_  
Financial Aid Representative

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date