

## Medical Assisting Career Studies Certificate

### Program Coordinator:

Kim Felty • NEB/Hickory Hall 136 • (276) 739-2534 • kfelty@vhcc.edu

**Program Purpose:** This program is designed to provide essential technological and practical knowledge required for a medical assistant to perform patient clinical skills in various medical office settings. Training experiences in nearby medical offices are provided.

First Semester (Fall)		
MDA 100	Intro. to Medical Assisting	2
MDA 101	Medical Assistant Science I	5
MDA 203	Medical Office Procedures	3
MDA 209	Medical Office Insurance	2
<b>Total Credits</b>		<b>12</b>
Second Semester (Spring)		
MDA 102	Medical Assistant Science II	2
MDA 104	Medical Assistant Science IV	3
MDA 107	Pharmacology for Medical Assistants	2
MDA 196	On-Site Training	4
HLT 105	Cardiopulmonary Resuscitation	1
<b>Total Credits</b>		<b>12</b>

**Total minimum credits for Career Studies Certificate      24**



After completion of this program, graduates are eligible to take exams for both Certified Medical Assistant and Phlebotomy Certifications.