

## Student Success Committee

**Purpose(s):** The Student Success Committee is responsible for identifying and supporting the implementation of best practices and strategies associated with student success from the point of inquiry about the College through completion. The committee reviews College data, including but not limited to, critical success factors, national surveys, and key performance indicators and develops strategies for improvement.

**Membership:** The Student Success Committee consists of the following:

- Vice President of Instruction and Student Services (ex-officio)
- Deans of the academic divisions
- Dean of Enrollment Management & Student Services
- Coordinator of Nursing Program
- Director of The Excel Program
- Three (3) teaching faculty members
- One (1) student services representative
- One (1) classified staff member
- One (1) student
- Other members as deemed necessary

**Authority:** The committee reports and makes recommendations to the Vice President of Instruction and Student Services for action and/or further recommendation through the normal administrative process.

**First Meeting:** To facilitate organization, the first meeting of the academic year is called by the administrative *ex officio* member of the committee. Future meetings are called by the chair.

**Committee Chairmanship:** The committee shall elect a chairman from among its membership. The chair is responsible for calling all meetings and ensuring 1) fulfillment of the committee's purpose, 2) employment of Robert's Rule of Order, and 3) recording and posting of minutes in designated public folders.

**Record Keeping:** Unless otherwise indicated, the committee shall elect a secretary from among its membership. The secretary is responsible for recording minutes and providing them to the chair for review and approval by committee.

**Minutes:** Minutes are recorded, and following approval, posted in the College's public folders.

### Student Success Committee Members

2019-20:

Karen Cheers	Barbara Manuel
Deborah Clarkston	Beth Page
Meghan Copenhaver	Sharon Rowe
Bethaney Hilt	Stacy Thomas
Johnnie Keene	(1) student TBD
Tamara Lasley	
Julie Little	