

## Violence Prevention Committee /Threat Assessment Team

**Purpose(s):** The Violence Prevention and Threat Assessment Team is responsible for providing guidance to the Vice President of Instruction and Student Services or other appropriate administrator regarding recognition of behavior that may represent a threat to the community. Committee members serve as contacts for the campus community dealing with threatening or disruptive situations, review policies and procedures for the prevention of violence on campus, and establish relationships with local and state law enforcement and mental health agencies. Matters may be referred to the committee for consideration by the Vice President of Instruction and Student Services, the Chief of Police, or any member of the committee.

In addressing particular cases, the committee identifies members of the campus community to whom threatening behavior should be reported; assesses the individuals whose behavior may present a threat; works with local and state agencies to expedite assessment and intervention with individuals whose behavior may present a threat to safety; and recommends appropriate means of intervention.

**Membership:** The Violence Prevention Committee/Threat Assessment Team shall be composed of the following:

- Vice President of Instruction and Student Services (*ex officio*)
- Vice President of Finance and Administration
- Campus Chief of Police
- Coordinator of Human Resources
- Two (2) members of The Excel Program
- One (1) student services representative
- Other members as determined necessary
- Legal Counsel (as needed)
- Mental Health (as needed)

**Authority:** The committee reports and makes recommendations to the Vice President of Instruction and Student Services and/or the Vice President of Finance and Administration for action and/or further recommendation through the normal administrative process.

**Record Keeping:** Documented reports and actions will be kept and reports made by the campus police and only viewed by the committee if needed.

**First Meeting:** To facilitate organization, the first meeting of the academic year is called by the administrative *ex officio* member of the committee. Future meetings are called by the chair.

**Committee Chairmanship:** The committee shall elect a chairman from among its membership. The chair is responsible for calling all meetings and ensuring 1) fulfillment of the committee's purpose, 2) employment of Robert's Rule of Order, and 3) recording and posting of minutes in designated public folders.

**Minutes:** Minutes are recorded, and following approval, posted in the College's public folders

### Threat Assessment Team Members

2019-20:

Blake Andis	Beth Page
Karen Cheers	Stacy Thomas
Karen Copenhaver	Michael McBride
Christine Fields	
Laura McClellan	