

VIRGINIA HIGHLANDS COMMUNITY COLLEGE

Meeting Number 328

Tuesday, November 15, 2022

Location: Bristol Chamber of Commerce Boardroom

The Virginia Highlands Community College Board convened at 3:00 p.m. on Tuesday, November 15, 2022. The business portion of the meeting began at 3:00 p.m., and the dinner immediately followed at 5:45 p.m. at Southern Craft Barbeque in Bristol, Va.

Members Present

Dr. Doug Arnold, Washington County
Don Ashley, City of Bristol
Gwen Beattie, Smyth County
Donald Bowman, City of Bristol
Charlie Fugate, Washington County
Pamela Hill, Smyth County
Tony Miller, Washington County
Beth Rhinehart, City of Bristol

Members Absent

Dr. Brian Ratliff, Washington County

Staff Present

Dr. Adam Hutchison, President and Secretary to the Board
Jessie O'Quinn, Executive Assistant to the President
Christine Fields, Vice President of Finance and Administration
Robert May, Director of Institutional Research and Effectiveness
Laura Pennington, Vice President of Institutional Advancement
Robert Phillips, Dean of Workforce Development
Dr. Stacy Thomas, Vice President of Instruction and Student Services

Call to Order

Don Bowman, Vice-Chair, called the meeting to order. Dr. Hutchison welcomed our two new Board members, Charlie Fugate and Doug Arnold.

Approval of Minutes

Board Member Don Ashley made the motion to approve the minutes for August 9, 2022 Minutes No. 327. Board Member Pam Hill seconded the motion, and the motion carried by acclamation.

Public Comments

There were no public comments.

Department Updates

Instruction and Student Services

Dr. Stacy Thomas, Vice President of Instruction and Student Services, began his address to the Board by asking for approval for a new Career Studies Certificate in Pre-Pharmacy Science. After discussion, Board Member Tony Miller made a motion to approve the new Career Studies Certificate in Pre-Pharmacy Science. Board Member Don Bowman seconded the motion, and it carried by acclamation.

Dr. Thomas also provided an enrollment update. The Fall semester enrollment is at 1,249 FTE. The decrease seems to be a nationwide trend. There were a number of students who did not show up for class after they registered. The Student Services division contacted every registered student.

Workforce Development and Continuing Education

Robert Phillips, Dean of Workforce Development, shared a Workforce Development Report update. FastForward enrollment has increased by 36% from last year. The Fiber Optic Technician Program MOU has been approved and now developing. Mr. Phillips is also exploring a new program opportunity for registered behavior technicians with Blue Mountain Therapy.

Institutional Advancement and Educational Foundation

Laura Pennington, Vice President of Institutional Advancement, began her address to the Board by asking to appoint a VHCC College Board Representative to the VHCC Educational Foundation Board as Ex-Officio Board Member. For the appointment of a liaison to the Foundation Board for 2022-23, Board Member Gwen Beattie made the motion to appoint Board Member Don Bowman to this position. Mr. Bowman accepted this nomination. Board Member Tony Miller seconded, and the vote carried by acclamation.

Ms. Pennington also provided updates in her division, including new scholarships established, the Golf Tournament, Giving Tuesday, and upcoming holiday parades.

Finance and Administrative Services

Christine Fields, Vice President of Finance and Administration, asked for approval for the 2023-2024 Localities Appropriation Fund Budget Request, as listed in the attachment. Board Member Tony Miller made the motion to approve the budget. Board Member Doug Arnold seconded the motion, and it carried by acclamation.

Ms. Fields also provided campus projects updates. VHCC currently has six active projects. She recently added the patio design project, boardroom renovation, and sim lab project to the list.

Board Chair Address

Board Chair Gwen Beattie began her address by asking for continued active participation and representation from the Board.

President's Report

President Dr. Hutchison stated that he has invited another VHCC teammate to share in this meeting's "Department Highlights". Robert May, Director of Institutional Research and Effectiveness, will present to the group. Mr. May spoke of his division's responsibilities, student demographics, and SACSCOC reporting.

Dr. Hutchison also shared the VCCS Legislative Priorities as described in the attachment. The State Legislature will hear these items from the VCCS.

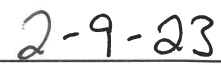
Dr. Hutchison then discussed the new VHCC Strategic Plan with Board members. He provided the Board members a chance to share their thoughts on improvements and opportunities for VHCC.

Adjournment

Board Member Beth Rhinehart made a motion to adjourn the meeting. Board Member Doug Arnold seconded, and the Board unanimously approved adjournment at 5:40 p.m.

Submitted By: 
Dr. Adam Hutchison, President

Approved By: 
Gwen Beattie, Chair


Date