

VIRGINIA HIGHLANDS COMMUNITY COLLEGE

Meeting Number 320

Thursday, February 4, 2021

Location: Zoom Meeting

<https://vccs.zoom.us/j/2761972650?pwd=MUdTanBzYVdLMG1YbUlmWFRvK2pwZz09>

The Virginia Highlands Community College Board convened for a Special Board Meeting at 4:00 p.m. on Thursday, February 4, 2021.

Due to the Governor's Declared State of Emergency due to COVID-19, it is impracticable and unsafe for the Board of Virginia Highlands Community College to assemble in a single location, so the Board meeting and public hearing will be held electronically, by video conference and telephone options, pursuant to 2020 Amendments to the 2020 Appropriation Act. The purpose of the meeting is to discuss or transact the business statutorily required or necessary to continue operations of the College and the discharge of its lawful purposes, duties, and responsibilities. The public is welcome to use the link and phone number options made available by staff to attend the meeting electronically. The College will make available a recording or transcript of the meeting on its website in accordance with the timeframes established in Sections 2.2-3707 and 2.2-3701.1 of the Code of Virginia.

Members Present

Don Ashley, City of Bristol
Gwen Beattie, Smyth County
Donald Bowman, City of Bristol
Pamela Hill, Smyth County
Dr. John Lentz, Washington County
Tony Miller, Washington County
Dr. Brian Ratliff, Washington County
Beth Rhinehart, City of Bristol
Joe Straten, Washington County

Staff Present

Dr. Adam Hutchison, President and Secretary to the Board
Jessie O'Quinn, Executive Assistant to the President
Christine Fields, Vice President of Finance and Administration
Mary Snead, Finance Manager

Call to Order

Dr. John Lentz, Chair, presided and called the meeting to order.

Public Comments

There were no Public Comments.

Board Chair Address

Board Chair John Lentz began his address to the Board by welcoming a new Board member for the City of Bristol, Don Ashley. Dr. Lentz also reminded the Board members to complete their Conflict of Interest forms.

Finance and Administrative Services

Vice President Christine Fields presented the transfer recommendation for the Parking Lot Renovation 2021 funds as described in the memo she provided. She also showed a map of the parking lots detailing the work that will be done. Ms. Fields is asking for Board approval to fund the parking lot project in the amount of \$406,000. After undergoing the RFP process, this was the lowest bid that came in (\$405,159.35).

Board Member Brian Ratliff made the motion to fully fund the Parking Lot Renovation 2021 fund in the amount of \$406,000 from the Local Parking Auxiliary Capital Outlay account. Board Member Beth Rhinehart seconded the motion. Following a discussion, Board Chair Dr. John Lentz asked for a roll call vote for acclamation of the motion.

Ayes:


- Beth Rhinehart
- Donald Bowman
- Don Ashley
- Gwen Beattie
- Pamela Hill
- Brian Ratliff
- Tony Miller
- John Lentz

Nays:

- Joseph Straten

Adjourned at 4:25 p.m.

Submitted By:



 Dr. Adam Hutchison, President

Approved By:



 Dr. John Lentz, Chair

3-9-21

 Date