



2023-24

# Catalog Addendum

(September 21, 2023)

## Tuition

(Includes basic tuition and applicable surcharge)

1. **General.** The 2023-24 tuition rate listed below is effective Summer 2023. Current tuition rates will be published on the VHCC website at <https://www.vhcc.edu/tuition-fees>. Subject to change by the State Board for Community Colleges.

### Tuition Rate Per Credit Hour

Virginia Resident .....	\$157.00
Out-of-State Resident .....	\$357.10
30-Mile Radius.....	\$157.00

Upon paying tuition, students are eligible to obtain a student identification card that can be used in the VHCC Library, Bookstore, and other campus facilities.

Unless otherwise notified, students must meet all published payment deadlines each semester. Students who do not meet the deadline will be removed from the official class roster. Only paid students will be allowed to attend class.

2. **Reduced Tuition Charges.** The Virginia General Assembly in 1984 enacted legislation clarifying the state code regarding eligibility for in-state tuition. To be eligible for the in-state tuition rates, students must live in Virginia for a minimum of one year before the first official day of classes. If a student's parent or parents are employed full-time in Virginia but live out of state, special provisions for determining eligibility for reduced tuition rates exist. Spouses and dependents of active duty military personnel are entitled to show eligibility for in-state tuition rates in the same manner as nonmilitary personnel, except that the one-year durational period may be waived for active duty military personnel (and their dependent children) who voluntarily elect Virginia as their permanent residence for domiciliary purposes.

The General Assembly enacted legislation in 1995 that authorized the State Board for Community Colleges to charge a contract tuition rate to students enrolled in Virginia community colleges who live within 30-miles of campus and are eligible for in-state tuition in a state contiguous to Virginia, provided that state has a reciprocal agreement for Virginia residents.

Please check with the Coordinator of Admissions & Records in the Division of Enrollment Management and Student Services for more specific guidelines concerning changes in the domicile law.

3. **Waived Tuition.** Section 23.7.1 of the Code of Virginia provides that free tuition shall be granted to children of persons killed, disabled, missing in action or prisoners in any armed conflict.

Eligibility of such children shall be determined by the Virginia Department of Veterans Services who shall certify in writing to the admitting institution that tuition should be waived in accordance with the provisions of Section 23-7.1. Applications are available in Division of Enrollment Management and Student Services Office. The Virginia Military Survivors and Dependents Education Program also applies to spouses of veterans killed or permanently disabled due to combat.

4. **Waived Tuition.** In accordance with Section 23-7.4 of the Code of Virginia, all students are eligible for in-state tuition for courses taken through the College's dual enrollment program.
5. **Senior Citizens Higher Education Act of 1974 as Amended, 1976, 1977, 1982 and 2015.**

A. To be eligible for free tuition and fees for credit courses, part-time or full time, a person must meet the following criteria:

1. Be 60 years of age or older.
2. Be a legal resident of Virginia.
3. Report a taxable income not exceeding \$23,850 for Federal Income Tax purposes for the year prior to enrollment.
4. Be admitted to a course after all tuition-paying students have been accommodated.
5. Be admitted to the College as a student.

- B. To be eligible for free tuition when auditing a credit course or taking a non-credit course, a person must meet the following criteria:
1. Be 60 years of age or older.
  2. Be a legal resident of Virginia.
  3. Be admitted to a course after all tuition-paying students have been accommodated.
  4. Be admitted to the College as a student.

### Estimated Full-Time Cost of Attendance 2023-24

#### In-State students

Books and Supplies	\$ 1,200
Personal/Miscellaneous	\$ 1,800
Room and Board	\$ 3,200
Transportation	\$ 3,400
Tuition and Fees	\$ 3,930
<b>Total</b>	<b>\$13,530</b>

#### Out of State students

Books and Supplies	\$1,200
Personal/Miscellaneous	\$1,800
Room and Board	\$3,200
Transportation	\$3,380
Tuition and Fees	\$10,155
<b>Total</b>	<b>\$19,735</b>

## Veterans Benefits

Information concerning veterans' educational programs and benefits may be obtained from the Veterans Officer located in the Division of Enrollment Management and Student Services. Veterans must first apply for Veterans Education Benefits at [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill) then contact the VHCC Veterans Officer, located in the Student Services Office. It is the responsibility of students eligible for Veterans Administration benefits to secure the necessary forms from this office. Assistance in completing and submitting these forms is also provided. Veterans may request a military transcript at the Joint Services Transcript, [jst.doded.mil](http://jst.doded.mil) (Army, Coast Guard, Marine Corps, and Navy) \* which will be evaluated by the Student Services Center to receive transfer credits at Virginia Highlands Community College.

\*Air Force personnel can request their military transcripts through the Air Force Transcript Portal at <https://www.airuniversity.af.edu/Barnes/CCAF/Display/Article/803247/community-college-of-the-air-force-transcripts/>.

If you have questions regarding your qualifications of veteran's benefits or to explore your options for maximum use, please call the Veterans Administration toll-free number at 888-442-4551 (1-888-GIbill1) or visit the website [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill).

All academic policies as included in this catalog apply equally to all students at Virginia Highlands. However, there are a few guidelines specifically applicable to the administration of veterans certified for benefits through the Veterans Administration.

1. Veterans Officer will consult with veterans who fail to attend classes regularly.
2. Veterans Officer will report to the Veterans Administration as soon as possible any change in the status of veterans, whether that be a change of curriculum, reduction or increase in course-load or withdrawal.

3. Veterans who fail to maintain good academic standing must be counseled by a Counselor at the College prior to veterans' benefits being reinstated.
4. Virginia Highlands Community College grading policies will be used to determine whether veterans are maintaining satisfactory progress. According to College and the Veterans Administration policies, students must make satisfactory academic progress. If suspended or dismissed, students must appeal to the Dean of Enrollment Management and Student Services (or designee) and meet with the Admissions Committee. Students who have been reinstated must achieve a 2.0 GPA for the semester of their reinstatement. At the conclusion of this semester, enrollment for successful students receiving veterans' educational benefits will be certified.
5. The physical education requirements for the degree, diploma and certificate programs may be waived for veterans (please see Veterans Officer), and the College may substitute other credits to satisfy the total credit requirements of the veteran's curriculum.

Additional information and forms are available on the VHCC website at [www.vhcc.edu/veterans](http://www.vhcc.edu/veterans).

### **Tuition Relief for Active Duty Personnel**

As required by Virginia Code Section 23-9.6.2, VHCC will provide tuition relief, refund, and reinstatement of students whose active military status during a time of national emergency has required their sudden withdrawal or prolonged absence from their enrollment.

### **Chapter 31/Chapter 33 Fee Deferment Policy**

If a student wishes to use Chapter 31 or Chapter 33 the University will defer students' semester charges. These semester charges will be deferred a minimum of 90 days from the tuition deadline. Charges not covered by the VA must be paid by the tuition deadline to prevent penalty fees. Penalties will not be imposed on charges covered by the VA, but may be imposed on charges that are past due and not covered by the VA.

Fall deferment ends November 21

Spring deferment ends April 11

Summer deferment ends October 5

### **Veterans Access, Choice, and Accountability Act of 2014 (As Amended by Public Law 114-315) and Title 38, U.S.C Section 3679(c)**

The following individuals shall be charged the in-state rate, or otherwise considered a resident, for tuition purposes:

- A Veteran using educational assistance under either chapter 30 (Montgomery G.I. Bill® – Active Duty Program) or chapter 33 (Post9/11 G.I. Bill®), of title 38, United States Code, who lives in the Commonwealth of Virginia while attending a school located in the Commonwealth of Virginia (regardless of his/her formal State of residence) and enrolls in the school within a period of active duty service of 90 days or more.
- Anyone using transferred Post-9/11 GI Bill® benefits (38 U.S.C. § 3319) who lives in the Commonwealth of Virginia while attending a school located in the Commonwealth of Virginia (regardless of his/her formal State of residence) and enrolls in the school within a period of active duty service of 90 days or more.
- Anyone using transferred Post-9/11 GI Bill® benefits (38 U.S.C. § 3319) who lives in the Commonwealth of Virginia while attending a school located in the Commonwealth of Virginia (regardless of his/her formal State of residence) and the transferor is a member of the uniformed service who is serving on active duty.
- A spouse or child using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C. § 3311(b)(9)) who lives in the Commonwealth of Virginia while attending a school located in the Commonwealth of Virginia (regardless of his/her formal State of residence).
- An individual using educational assistance under chapter 31, Vocational Rehabilitation and Employment (VR&E) who lives in the Commonwealth of Virginia while attending a school located in the Commonwealth of Virginia (regardless of his/her formal State of residence) effective for courses, semesters, or terms beginning after March 1, 2019.
- Anyone described above while he or she remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters, or terms) at the same school. The person so described must have enrolled in the school prior to the expiration of the three-year period following discharge or release as described above and must be using educational benefits under either chapter 30 or chapter 33, of title 38, United States Code.
- According to Public Law 117-68, Title 38 USC 3679(c)(2)(A), all public institutions can only charge in-state tuition and fees to students covered under Chapters 30, 31, 33, and 35 pursuant to the Veteran Access, Choice, and Accountability Act of 2014 with amendments.

In order to comply with Virginia Board of Nursing Directives, the following program has been updated and will be effective spring semester 2024.

# Nurse Aide

## Career Studies Certificate

**Program Coordinator:** Brigitte Casteel, RN, MSN • bcasteel@vhcc.edu • 276-739-2482

**Length:** Two semesters

Course Number	Course Title	Lecture Hours	Lab Hours	Credits
<b>First Semester (Fall)</b>				
HLT 105	CPR	1	0	1
HCT 101	Health Care Tech I <sup>1,2</sup>	3	0	3
HCT 102	Health Care Tech II <sup>1,2</sup>	2	6	4
PSY 230	Developmental Psychology	3	0	3
<b>Total</b>		<b>9</b>	<b>6</b>	<b>11</b>
<b>Second Semester (Spring)</b>				
ITE 119	Information Literacy	3	0	3
HLT 143	Medical Terminology	3	0	3
HUM	Recommendations: REL 230, MUS 221, or ART 201	3	0	3
<b>Total</b>		<b>9</b>	<b>0</b>	<b>9</b>
<b>Total Credits for Career Studies Certificate</b>				<b>20</b>

### Footnotes:

<sup>1</sup>Approved by the Virginia Board of Nursing and prepares you to take the Nurse Aid licensure exam.

<sup>2</sup>Criminal background may prevent you from participating in required clinical work. Students may be required to complete a background check at their own expense.