



Policy No. 2-10

Subject: Master Course File and College Catalog

Last Revised:

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| Division | Policy Manager | Administrative Supervisor | Reference |
|----------------------------------|--|--|-------------------------|
| Instruction and Student Services | Vice President of Instruction and Student Services | Vice President of Instruction and Student Services | VCCS Policy Section 5.3 |

I. POLICY

It is the policy of Virginia Highlands Community College (VHCC) to operate in accordance with the applicable Virginia Community College System (VCCS) policy, which may be found here:

<https://go.boarddocs.com/va/vccs/Board.nsf/goto?open&id=9QK6HU151189>

II. PERTINENT INFORMATION

III. DEFINITIONS

IV. GENERAL GUIDELINES

V. DELEGATION OF AUTHORITY

APPENDIX

VI. RELATED STANDARDS, LEGAL CITATIONS, OR SUPPORTING DOCUMENTS

VII. OPERATING REQUIREMENTS