



## **Policy No. 3-12**

### **Subject: Probationary Period**

Last Revised:

Historical Status:

Division	Policy Manager	Administrative Supervisor	Reference
Human Resources	Human Resources	College President	DHRM Policy 1.45

#### **I. POLICY**

It is the policy of Virginia Highlands Community College (VHCC) to operate in accordance with the applicable Virginia Department of Human Resource Management (DHRM) policy, which may be found here:

[https://www.dhrm.virginia.gov/docs/default-source/hrpolicy/pol1\\_45probation.pdf?sfvrsn=f0c90a12\\_2](https://www.dhrm.virginia.gov/docs/default-source/hrpolicy/pol1_45probation.pdf?sfvrsn=f0c90a12_2)

#### **II. PERTINENT INFORMATION**

#### **III. DEFINITIONS**

#### **IV. GENERAL GUIDELINES**

#### **V. DELEGATION OF AUTHORITY**

### **APPENDIX**

#### **VI. RELATED STANDARDS, LEGAL CITATIONS, OR SUPPORTING DOCUMENTS**

#### **VII. OPERATING REQUIREMENTS**