

## Policy No. 2-10

### Subject: Master Course File and College Catalog

Last Revised:

Historical Status: 02/2017

| Division                         | Policy Manager                                     | Administrative Supervisor                          | Reference               |
|----------------------------------|--|--|-------------------------|
| Instruction and Student Services | Vice President of Instruction and Student Services | Vice President of Instruction and Student Services | VCCS Policy Section 5.3 |

#### I. POLICY

It is the policy of Virginia Highlands Community College (VHCC) to operate in accordance with the [applicable Virginia Community College System \(VCCS\) policy](#).

#### II. PERTINENT INFORMATION

#### III. DEFINITIONS

#### IV. GENERAL GUIDELINES

#### V. DELEGATION OF AUTHORITY

#### APPENDIX

#### VI. RELATED STANDARDS, LEGAL CITATIONS, OR SUPPORTING DOCUMENTS

#### VII. OPERATING REQUIREMENTS