

## VHCC Nursing Tracks 2 (Day) & 4 (Part-time/EV-WK: LPN to RN Transition Checklist

It is the applicants' responsibility to make sure that all requirements are met and required documentation is received in the Admission Office by stated deadlines. This checklist is provided as a quick general guidance sheet for your records. Please refer to the [VHCC catalog](#) for full program details.

Priority application deadline is **March 15**.

Applications received after this date will be reviewed on a space available basis.

- **Complete the [VHCC Admissions Application](#)**
- **Complete the [Nursing Program Application](#)**
- **Send transcripts (high school or GED, all official college/universities, & LPN school)**
  1. Applicant requests official high school transcript from high school counseling office or [requests GED](#). Send directly to VHCC Admissions Office.
  2. Applicant requests official transcripts from all college/universities attended to be sent directly to VHCC Admissions. It is not required to send any transcripts from any of Virginia's Community Colleges.
  3. Applicant requests official LPN school transcript to be sent directly to VHCC Admissions from LPN school.

Applicant must be in good standing with the most recently attended institution with a minimum GPA of 2.0. It is the student's responsibility to verify with the VHCC Admissions Office that transcripts have been received.

- **Demonstrated proficiency in Science**
  - Take and complete a high school Biology or Chemistry (with lab) with a "C" OR college level Biology or Chemistry (BIO 101, CHM 5, CHM 111 at VHCC or equivalent transfer) with a lab and a "C" or better. You may also meet this requirement if you complete BIO 141 and 142 with a "C" or better.
- **Demonstrated proficiency in Math**
  - Must have completed one of the following: MDE 10 in the last 6 years OR high school with GPA of 3.0 and taken Algebra I (or higher) OR high school GPA of 2.0 and taken Algebra II (or higher) within the last 6 years OR GED Math score of 165 or above within the last 6 years OR completion of a college level math course OR ATI TEAS math score of 45th national percentile or an individual math score of 65% or higher.
- **Demonstrated proficiency in English**
  - Must have completed one of the following: Developmental courses of ENG 111+EDE 11 within the last 6 years OR completion of ENG 111 or equivalent with a "C" or better OR GED English score of 165 within the last 6 years OR high school GPA of 2.0 within the last 6 years.
- **Take the TEAS (ADN or PN) or HESI within the last 3 years.**
  - Achieve a 45th national percentile or higher on the TEAS test. Upload TEAS score with online application. If taking HESI, achieve at least a 75%.
- **LPN License and Employer Verification**
  - Upload LPN license and employer verification with application. LPNS who graduated more than 3 years ago must provide documentation of 2000 hours of LPN work experience in direct patient care during the past 3 years. Contact the HR department at your facility to request this verification.

**If you have completed the above application requirements, you are ready to apply.**

- These courses must be completed **prior to the beginning of nursing classes**. Applicants have until the end of the spring semester to begin prerequisites.
  - ENG 111, BIO 141, PSY 230, HLT 143, NUR 135, SDV 101, BIO 142 A&P II, BIO 150 Microbiology. All courses must be completed with a "C" or better and a minimum GPA of 2.5.

**Note:** Please see the [VHCC Catalog](#) section on Admissions Priorities for information about how limited enrollment programs review applicants based on residency. For information or questions about the application process, please contact Josh Greenwell at [jgreenwell@vhcc.edu](mailto:jgreenwell@vhcc.edu).